

EXHIBIT 21

WORKFORCE INVESTMENT NOTICE:99-22

SUBJECT: Transfer Authority

DATE: March 28, 2000

1. **BACKGROUND** Ref. Act Sec. 133(b)(4) Transfer Authority

A local board may transfer, if such a transfer is approved by the Governor, up to 20% of the Adult Activities funds to Dislocated Worker Activities, and up to 20% of the Dislocated Worker Activities funds to Adult Activities

The Workforce Investment Act of 1998 authorized the transfers of funds between Adult Activities and Dislocated Worker Activities. Local Boards may transfer up to 20% between these two programs. This local flexibility provided to the Local Boards requires the approval of the Governor prior to implementation.

2. IDENTITY OF FUNDS. Once the funds are transferred, there is no separate identification; they become part of the total funds available in the receiving program. The transferred funds are subject to all of the rules of the receiving program, including cost limitations, and eligibility requirements. Funds transferred will be required to meet the 85% obligation requirements in the program into which they are transferred.

3. FUNDS AUTHORIZED FOR TRANSFER. Only funds allocated WIAs are authorized for transfer between Adult and Dislocated Programs. Discretionary NRA and Governors' reserve, as well as incentive funds are not authorized for transfer.

4. REPORTING. Expenditures associated with transferred funds are not tracked or accounted for separately; they are reported as part of total available funds in the receiving program.

5. MODIFICATIONS. Modifications to Local Plans will be required when funds are transferred. Summary sheets must show the increased and decreased amounts in the programs from which funds are being transferred.